



## Facility

Name: *PMS Headstart - Estancia*

License Number: *94715*

Address: *600 Tenth Street, Estancia, NM 87016*

Phone: *5053842302*

Fax:

E-mail: *FRANCHESCA.ARCHULET@STATE.NM.US*

## License Information

Type: *5 Star FOCUS Child Care Center*

Status: *Licensed*

Issue Date: *06/01/2017*

Expiration Date:  
*05/31/2018*

## Capacity

Over Age 2: *40*

Under Age 2: *0*

Night Care: *0*

Playground: *40*

Square Footage: *0*

## Census

Over 2: *15*

Under 2: *0*

## Classrooms

Number of Classrooms: *1*

## Days and Hours of Operation

Monday

*7:30 AM - 3:30 PM*

Tuesday

*7:30 AM - 3:30 PM*

Wednesday

*7:30 AM - 3:30 PM*

Thursday

*7:30 AM - 3:30 PM*

Friday

*7:30 AM - 3:30 PM*

Saturday

*Closed*

Sunday

*Closed*

## Inspection

Date: *04/03/2018*

Time In: *10:20 AM*

Time Out: *11:50 AM*

Purpose: *Annual*

## Licensure

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	Compliance
8.16.2.11 D Non-transferable Restrictions of License	Compliance
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Compliance
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	N/A
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance
8.16.2.21 C Incident Reporting Requirements	Compliance

## Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
8.16.2.22 B Mission, Philosophy and Curriculum Statement	Compliance
8.16.2.22 C Policy and Procedures	Compliance
8.16.2.22 D Family Handbook	Compliance
8.16.2.22 E Children's Records	Compliance
8.16.2.22 F Personnel Records	Compliance
8.16.2.22 G Personnel Handbook	Compliance

## Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
8.16.2.23 B Staff Qualifications and Training	Compliance
8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance

## Services & Care of Children

8.16.2.24 A Guidance	Compliance
8.16.2.24 B Naps or Rest Period	Not Inspected
8.16.2.24 C Additional Requirements for Infants and Toddlers	N/A
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	Compliance
8.16.2.24 L Field Trips	Compliance

## Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

## Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Compliance

**Health & Safety Requirements (*continued*)**

8.16.2.28 A-H Transportation Requirements for Centers

Compliance

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping

Compliance

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

**Additional Comments***Reminder fire extinguishers are due in Aug 2018.***Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Franchesca Archuleta



Facility Representative: Roberta Sanchez

